

EC Minutes 01.DEC.11

Present: B. Barish, E. Paterson, M. Ross, G. Dugan, M. Harrison, N. Walker, S. Stapnes,

Absent: B. Foster

EC Minutes:

- 24 hours for revision

Announcements:

- PAC Report
 - o List of conclusions has been given to the EC
 - o Barry informed Lyn we need more broad sweeping statements about the systems tests. Lyn said this would be in the actual report.
- Japanese site visit
 - o Brian, Ewan and Barry to visit along with Akira and Kaoru.
 - o Max is working on the logistics for these meeting and is almost finalized.
- Plans for the BTR SCRF at KEK, Jan. 19-20.
 - o Presentation by Akira of the agenda. This agenda was mailed to the EC members.
- Plans for ILCSC in Oxford, Feb 2.
 - o No news
 - o Brian, Mike, Kaoru and Barry to attend.
- Washington DC face to face
 - o Logistics will be discussed in the next two weeks.
 - o ILCSC meeting will be discussed as well as the KEK Baseline meeting.
- PAC Meeting dates:
 - o Possible dates of May 15-16.

Reports:

- TDR Costing
 - o PMs together with Cost Engineers are reviewing costs and progress is being made.
 - o Main Linac costs will be discussed next week with the PMs

- PIP
 - o Editorial board discussed the status and has determined it is done.
 - o It will be run through the communicators for a style edit.
 - o Copies could be presented to the ILCSC.
- CLIC/ILC Collaboration
 - o Report of the WG to come out. Finalization of the draft recommendations will be ready to be distributed by the end of the year.
- TDR Status
 - o Outline of the report is done. It will probably evolve with the writing.
 - o Out intention is to have the accelerator systems complete, but the SCRF Main Linac and CFS will likely come later.
 - o Pages count? How accurate are these numbers? It will be an issue with the editors to keep the page count under control.
 - o TEB chair (Carwardine) has been discussing with M. Barone and B. List for logistical help.
 - o The editorial board will meet for the first time on Dec. 2.

PM and Regional Director Reports:

- EU
 - o No news
- Asia
 - o Supplemental budget: KEK has received money to be spent over 3 years. This is for the recovery from the earthquake. This is very positive.
- Americas:
 - o Will discuss FY13 guidance with Procario today.

No Meeting Next Week!!

Next meeting will be Dec. 15.